

## Scrutiny Board (Resources and Council Services) Work Schedule for 2011/2012 Municipal Year

Area of Review	Schedule of meetings/visits during 2011/12		
	June	July	August
<b>Contact Centre Working Group (missed bins)</b>	Consider potential scope of review		Site visit Knowsthorpe depot 5 <sup>th</sup> August for working group members
<b>Budget Monitoring</b>		Receive Outturn report -SB	
<b>ICT</b>			Site visit – Apex house 2 <sup>nd</sup> August – all members invited
<b>Customer Care</b>	Consider potential scope of review	Receive presentation on customer access strategy -SB	
<b>Officer registration of interests</b>			
<b>Vehicle maintenance</b>			
<b>Cost of Publications</b>			
<b>Discussion with Leader of Council</b>	Leader of Council -SB		
<b>Budget &amp; Policy Framework Plans</b>			
<b>Recommendation Tracking</b>			
<b>Performance Monitoring</b>			

Key: SB – Scrutiny Board (Resources and Council Services) Meeting

WG – Working Group Meeting

## Scrutiny Board (Resources and Council Services) Work Schedule for 2011/2012 Municipal Year

Area of Review	Schedule of meetings/visits during 2011/12		
	September	October	November
Contact Centre Working Group (missed bins)			
Budget Monitoring	Financial report - SB		
ICT	Consider external review of ICT -SB	Update on working group	
Customer Care			
Officer registration of interests	To receive and Consider request from former City Development Scrutiny Board - SB	Consider draft report	
Vehicle maintenance		Present initial data/budgetary information	
Cost of publications			
Discussion with Leader of Council		Leader of Council -SB	
Budget & Policy Framework Plans			Licensing Policy
Recommendation Tracking			
Performance Monitoring			

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## Scrutiny Board (Resources and Council Services) Work Schedule for 2011/2012 Municipal Year

Area of Review	Schedule of meetings/visits during 2011/12		
	December	January	February
Contact Centre Working Group (missed bins)			
Budget Monitoring	Half year finance report - SB		Financial Report-SB
ICT			
Customer Care			
Officer registration of interests			
Vehicle maintenance			
Cost of publications			Leader of Council -SB
Discussion with Leader of Council		Leader of Council -SB	
Budget & Policy Framework Plans		Initial Budget Proposals - SB	
Recommendation Tracking			
Performance Monitoring	Council Business Plan -SB	Council Business Plan	

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## Scrutiny Board (Resources and Council Services) Work Schedule for 2011/2012 Municipal Year

Area of Review	Schedule of meetings/visits during 2011/12		
	March	April	May
Contact Centre Working Group (missed bins)			
Budget Monitoring			
ICT			
Customer Care			
Officer registration of interests			
Vehicle maintenance			
Cost of publications			
Discussion with Leader of Council			
Budget & Policy Framework Plans			
Recommendation Tracking			
Performance Monitoring	Council Budget Plan		

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